



Canon Pyon CE Academy

Terms of Reference

CHILDREN, FAMILIES AND COMMUNITY COMMITTEE

Membership

The Committee will comprise 3 or more governors plus up to 3 associate members.

Quorum

The quorum for meetings of the Committee is 2 governors. *The meeting will not take place unless the head teacher or her/his representative is present.*

Clerking

The clerk to the committee is will be elected at the beginning of each meeting. The minutes of this meeting are to be distributed to all governors at least 7 days prior to the main governing body meeting.

Meetings

The Committee will meet at least once a term, in advance of the main governing body meeting, with additional meetings as necessary

Responsibilities: all committees have the following responsibilities:

- To receive reports from members of staff about matters relating to any of the issues listed in their terms of reference.
- To contribute to, monitor and evaluate relevant parts of the summary of self evaluation, the school development plan and the policies allocated to them, reporting or making recommendations to the full governing body.
- To consider recommendations from relevant external reviews, to agree the actions needed to address any issues identified and to monitor and evaluate regularly the implementation of any plan agreed, reporting or making recommendations to the full governing body.
- To take appropriate action on any other relevant matter referred by the governing body.

The Children, Families and Community committee will

- oversee the school's contribution to pupil well-being, including the extent to which pupils feel safe, adopt healthy lifestyles and contribute to the school and wider community;
- establish a policy on behaviour and associated policies e.g. anti-bullying, monitor their implementation and evaluate outcomes e.g. the impact on exclusions in the school ;
- monitor attendance and evaluate strategies designed to maximise it
- establish, monitor and evaluate child protection and safeguarding policies and procedures;
- monitor and evaluate strategies to ensure that pupils are enabled to contribute to the school and the wider community;

- monitor and evaluate the engagement of parents with the school, parental views and how these are taken into account and consider ways in which home-school links can be further developed, making appropriate recommendations;
- monitor and evaluate the effectiveness of communications with parents including statutory requirements such as the complaints procedure and home-school agreement;
- monitor community links and community use of the school, and evaluate the school's contribution to promoting community cohesion;
- monitor the range of the extended school offer and evaluate its impact;
- monitor and evaluate the welfare requirements of the Early Years Foundation Stage;

Statutory policies and documents

- School behaviour policy
- Data protection
- Admission arrangements
- Complaints procedure
- Freedom of information Scheme
- Home School Agreement
- Publication of equality information and objectives (Public Sector Equality Duty)
- Register of pupils
- Child protection
- Prospectus